

Present: Philip A. Bean, Diana L. Koury, Julia A. Fernandez, Paula J. Flisnik, Raina L. Goldbas, Gabriel J. Hage, Linda T. Madore, F.X. Matt III, Ruth A. Pugliese, Kathleen Salsbury, Helen S. Schwartz, Anthony Spiridigloizzi, Christopher Sagaas, Heidi McManus, Sara Billman

Excused: Robert W. Dicks Jr., Evon M. Ervin, Carol W. Steele

Phil Bean called the meeting to order.

### **Executive Session**

On motion of Kathleen Salsbury and seconded by Diana Koury the regular Board meeting was adjourned.

On motion of Anthony Spiridigloizzi and seconded by Helen Schwartz the trustees unanimously approved entering into Executive Session.

The Board discussed the Director's performance evaluation. Phil Bean will communicate the results and the salary increase to the Director.

On motion of Phil Bean and seconded by Linda Madore, the Regular Board Meeting was called back to order.

### **Conflict of Interest Review**

There were no conflicts of interest.

- Approval of the 5/18/2023 Board of Trustees Meeting Minutes.

On motion of Gabe Hage and seconded by Helen Schwartz the 5/18/2023 Board meeting minutes were unanimously approved.

- Approval of the 5/18/2023 Board of Trustees Annual Meeting Minutes

On motion of Kathleen Salsbury and seconded by Diana Koury the 5/18/2023 Annual Meeting Minutes were unanimously approved.

### **Old Business**

- The Library is still awaiting a start date for the sidewalk portion of the DRI project.

### **June 2023 Director's Report**

Chris noted the increase in his activities as Library Director this time of year.

- Chris attended the Utica City School District Blue Ribbon Task Force Breakfast Meeting to kick off the UCSD's plans to implement a district-wide curriculum geared toward careers in the skilled and technical trades.
- The Women Paint Women art exhibit reception was held on June 1<sup>st</sup> at The Library and went very well; many attended, including Chris and Phil Bean.
- Chris, Heidi McManus and Brie Jow attended a presentation at MVCC's Rome Campus on Corporate Messaging.
- The Library received the Community Development Block Grant (CDBG) funds for the Chimney repairs completed in Fall 2022.
- Chris discussed the exciting potential for an author visit in Spring 2024.

## **Governance Committee**

- Long Range Planning Committee: The Community Stakeholders Focus Group meeting is being held on Wednesday, 6/28.

## **May 2023 Financial Report**

Diana Koury reviewed the June Budget Report with May 2023 data.

- The Library has received the first half of funding from Oneida County.
- The Library has received \$10,000 in grants.
- Expenses are up due to salaries and May was a 3 pay period month.
- Investments are down \$9,000.

On motion of Kathleen Salsbury and seconded by Helen Schwartz the June Budget Report was unanimously approved.

Diana reviewed the May 2023 Disbursements Report and confirmed that all expenses \$500 and over were approved by two Board Officers prior to payment. Payroll and utilities expenses do not require prior approval.

On motion of Anthony Spiridigloizzi and seconded by Helen Schwartz the May disbursements were unanimously approved.

## **New Business**

- The Library is not requesting New York State Construction Aid this year.
- Garden remodel plans will begin in earnest as summer progresses.
- HVAC upgrade options for two rooms will be investigated.
- Chris noted the CD that was purchased through Caruso McLean will be maturing on July 12<sup>th</sup>. Chris will converse with the Finance Committee via email on what to do at maturity, and options will be put before committee via email.

The next Regular Board Meeting will be held on Thursday, September 21st @ 4pm.

On motion of Kathleen Salsbury and seconded by Helen Schwartz the trustees unanimously agreed to adjourn the meeting.

Respectfully submitted,  
Sara Billman