

The Library's Governance Committee met on July 2, 2024. Dominic Passalacqua, Gabe Hage, Phil Bean, Evon Ervin (virtual), Linda Madore, Helen Schwartz, Chris Sagaas and Sara Billman attended. All members present.

The minutes from the 6/7/24 Governance Committee meeting were approved.

The following items were discussed:

Trustee Attendance

The Committee reviewed the Trustee Attendance documents provided by Chris and Linda. Chris noted that it has been stressful obtaining a quorum month to month. The Committee agreed that while there has been a history of extended excused absences, things are improving. Implementing remote attendance would allow for trustees that are traveling or unable to attend in person to be present and count towards a quorum. Chris will prepare a handout for trustees at the September Board Meeting that will detail the remote attendance policy.

Board Committees

The Committee reviewed current committee assignments and duties. Governance agreed that all committees should maintain communication and meet on a regular basis. Helen will be preparing a document that highlights each committee's tasks in regards to the Long Range Plan. This will be reviewed at the August Governance meeting and it should help serve as a guide for each committee going forward.

Other Business

The Committee recommends that the December Board meeting be moved from the third Thursday of December (this year it is the 19th) to the second Thursday of December (this year it is the 12th) to allow for better attendance due to the Christmas holiday. Chris will make this change on the website.

Meeting adjourned.

The next Governance Committee meeting will be held on Tuesday, August 6th @ 1pm. Sara will send out an updated meeting invite as this is a one-time change to the start time so that Chris can allow for enough time for his annual meeting with County Executive Anthony Picente.

Respectfully Submitted,

Sara Billman