

Utica Public Library Board of Trustees – June 2026 Meeting

Director's Report

- 5/27/26 - Library Assessment Review from March & Associates. Awaiting quotes.
- 5/28/26 - Met for coffee with Matt Vanderwerken from iCan to see how we can work more closely together
- 6/1/26 - Security started. Going well so far.
- 6/1/26 - Met with the Supervisors to go over the new Performance Review and expectations. I asked that they be completed by the end of June/early July. Next review will be in late January/early February and this will be the annual review time.
- 6/1/26 - Led Landmark Society tour and talk for over 60 people here at the library.
- 6/2/26 - Governance Committee Meeting
- 6/2/26 - Attended Munson author talk with Patrick Bringley
- 6/5/26 - Lunch with Gabe to discuss benchmarks and goals for myself
- 6/6/26 - Attended and represented the library at the Pride event in Clinton all day. Over 160 people came to the table.
- 6/8/26 - Did three radio interviews to promote the library and Meet & Greet
- 6/8/26 - Zoom with a website designer that specializes in libraries and discussed logo design. They will be submitting a design for consideration.
- 6/9/26 - Conference call with Phil Sbarra to discuss VDA assessment and possible options. Phil will review and we will touch base again in the next couple weeks.
- 6/9/26 - Abby and I met with The Center about a possible partnership and collaboration to meet the needs of their clientele. We have lots of ideas and will be going next week to talk about Summer Reading and translating our forms into different languages. I think this will be the starting point for a greater collaboration going forward.
- 6/10/26 - Meet & Greet

- 6/11/26 - MVCEP Meeting
- 6/15-16/26 - Mobile clinic for Vets will be onsite for those that need services
- 6/16/26 - Meeting with the developers of "Top Townie", an app that brings community events together, which plays into our larger community stakeholders group and could meet the needs of what we discussed about connecting and promoting local events in one place. Sent a follow up email to the community stakeholders and will follow up with them after that and will schedule another one.
- 6/17/26 - Amanda and I are meeting with Utica Royalites to discuss a possible collaboration
- Comings and goings: Carrah Sadler started a more robust PT role, splitting even time between Reference and Children's. This was a lateral pay move, only more hours, which were budgeted.
 - Currently interviewing for a PT Circ position
 - Have a PT Librarian position posted until filled