

Present: Anthony Brindisi, Darlene Mack-Brown, Elizabeth Ellis, Gabriel Hage, Diana L. Koury, Linda T. Madore, Dominic R. Passalacqua, Jordan Peters, Helen S. Schwartz, Carol W. Steele, Nathan Jochum, Heidi McManus and Sara Billman

Excused: Evon M. Ervin, Julia Fernandez, Raina Goldbas, F.X. Matt III

Conflict of Interest Review

There were no conflicts of interest.

Minutes

Approval of the 5/21/2026 Board of Trustees Meeting Minutes and the 5/21/2026 Board of Trustees Annual Meeting Minutes.

On motion of Carol Steele and seconded by Anthony Brindisi the 5/21/2026 Board Meeting Minutes and the 5/21/2026 Annual Board Meeting Minutes were unanimously approved.

Old Business

- Long Range Plan: Dom noted that as Gabe is now Board President, Helen will take over as committee point representing the Governance Committee for this project. Nathan spoke to the progress of this thus far, including two meetings with staff and another with community stakeholders. Both sets of meetings were successful. Nathan now plans to move forward with fleshing out the pillars of this plan.
- Branding Project: Nathan plans to seek out 2 other bids for this project and then will report back to the Board.

June 2026 Director's Report

Nathan reviewed some of his activities during the last month.

- Nathan thanked the trustees for their support at the Meet & Greet event.
- Security started on June 1st, so far so good.
- Nathan met with the Utica Royalties, a community youth group, interested in collaborating with programming. Darlene pointed out that Nathan's presence at these community networking events is vital to collaborations like this one.

Governance Committee Report

The Governance Committee recommended changes to the Whistleblower and Conflict of Interest Policies, both of which were sent out with the meeting materials for review prior to the board meeting.

On motion of the Governance Committee and seconded by Darlene Mack-Brown the changes to the Whistleblower and Conflict of Interest policies were approved.

June 2026 Financial Report

Diana Koury reviewed the June 2026 Budget Report with May 2026 data.

- Oneida County 2nd quarter funding has been received.
- Salaries and Expenses are up from last month.

- Investments are up \$73,000 month to date

On motion of Dom Passalacqua and seconded by Carol Steele the June 2026 Budget Reports were approved.

Diana reviewed the May 2026 disbursements and confirmed that all expenses \$500 and over were approved by two Board Officers prior to payment. Payroll and utilities expenses do not require prior approval.

On motion of Helen Schwartz and seconded by Linda Madore the May 2026 disbursements were approved.

New Business

- Nathan requested approval to close the library for Staff Development Day on Monday, September 28th.

On motion of Darlene Mack-Brown and seconded by Anthony Brindisi the trustees unanimously approved closing on September 28th for Staff Development.

- Nathan requested approval to add the following trustees and staff to the library's bank accounts at NBT, M&T, Adirondack Bank, Beacon Bank, Bank of Utica & Caruso McLean: Nathan Jochum, Heidi McManus, Gabriel Hage, Raina Goldbas & Carol Steele.

On motion of Linda Madore and seconded by Evon Ervin adding the above trustees and staff to the above listed bank accounts was unanimously approved.

- Nathan requested approval to remove Evon Ervin from Bank of Utica accounts.

On motion of Helen Schwartz and seconded by Carol Steele the trustees unanimously approved removing Evon Ervin from the library's Bank of Utica accounts.

On motion of Elizabeth Ellis and seconded by Jordan Peters the trustees unanimously agreed to adjourn the board meeting.

The next Board meeting will be held on Thursday, September 17th @ 4pm.

Respectfully submitted,

Sara Billman